

**MINUTES OF THE MEETING OF STOURTON WITH GASPER PARISH COUNCIL HELD ON
WEDNESDAY 3 MAY 2023, At Stourton Memorial Hall
(www.stourton.org.uk)**

The meeting was opened at 6.21 pm

PRESENT: Cllrs C Spencer (Chairman), R Higgs, N Hoare, J Joyce, A Gray, C Fearon, P Niemand
Mrs F Hill (Clerk)

Cllr George Jeans Wiltshire Council

PUBLIC SESSION

2 members of the public were present.

1 member of the public addressed the meeting. She asked Cllr Niemand about the recent planning application for charging sockets in the car park. Concern had been raised about the electricity supply. Cllr Niemand was able to reassure the member of the public on the exact location and that SSE would be putting in a dedicated line for the supply. There would be a charge for the electric but the price has not been set yet. This is a central National Trust policy

SGPC 23/01 TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE – None

SGPC 23/02 DECLARATIONS OF INTEREST

- (i) To consider any written requests for dispensations by the clerk. The clerk had received no declarations of interest.
- (ii) To receive any declarations of interest – no further declarations were received
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Stourton and Gasper Parish Council Code of Conduct for Members and by the Localism Act 2011.

SGPC 23/03 It was **RESOLVED** to approve and sign the minutes of the Parish Council meeting on the 1March 2023 as a true record.

Proposed Cllr Joyce, seconded Cllr Hoare
Resolved 7 – 0 – 0
[for-against-abstain]

SGPC 23/04 ACTIONS (not covered by other agenda items)

SGPC 23/05 FINANCE MATTERS

- (i) Council **NOTED** the balance of the account. £10,190.50 as at 31/03/23
- (ii) The Parish Council **RESOLVED** to pay the following: and additional amounts that come in after the agenda is sent out.

WALC	The invoice has not arrived yet. Last year the cost was £69 + VAT. Clerk can pay this under delegated powers if similar in cost.	TBC	
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Proposed Cllr Fearon, seconded Cllr Niemand
Resolved 7 – 0 – 0

Mrs F Hill	Salary 1/4/23 -24/4/23 9 1/2 hours @ £12.06 = £114.57 Home Working April £6.25 Expenses £34.99 Microsoft incl £10 VAT	£155.81	Chq 384
Community Heartbeat	Parish Insurance - The invoice has not arrived yet. Last year the cost was £230.14. Clerk can pay this under delegated powers if cost is not vastly different.	TBC	

Kilmington and Stourton Homeguard Club	Coronation donation	£150	Chq 385
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Proposed Cllr Neimand, seconded Cllr Higgs
Resolved 7 – 0 – 0

(iii) Council **NOTED** payments paid out under delegated powers

Westbrook Computers	Council Laptop Inc £78.92 VAT	473.50	Chq 382
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(iv) Council **APPROVED** and **SIGNED** the Accounts to 31 March 2023. Council is asked to note the Parish Council accounts show an income of £3827.57, expenditure of £2914.31 with a bank balance of £10190.50. (already circulated).

Proposed Cllr Gray, seconded Cllr Neimand
Resolved 7 – 0 – 0

(v) Council **RESOLVED** to certify Stourton with Gasper PC “exempt” from external audit (2022-23).

Certificate of Exemption to be approved and signed.
Proposed Cllr Fearon , seconded Cllr Neimand
Resolved 7 – 0 – 0

(vi) Annual Internal Auditors Report 2022-23

Council **RESOLVED** to re-appoint AOS Accounts as Internal Auditor and to **CONSIDERED** the the internal audit to be effective in meeting the require standard.

Proposed Cllr Hiiggs, seconded Cllr Hoare
Resolved 7 – 0 – 0

(vii) Council **APPROVED** and **SIGNED** the Annual Governance Statement 2022-23 (Section 1)

Proposed Cllr Neimand, seconded Cllr Joyce
Resolved 7 – 0 – 0

(viii) Council is asked to **APPROVED** and **SIGNED** the Accounting Statement for 2022-23 (Section 2)

Proposed Cllr Fearon, seconded Cllr Higgs
Resolved 7 – 0 – 0

(ix) Council is asked to **NOTED** the Notice of Public Rights and Publication of Annual Governance & Accountability Return (exempt Authority).

(x) Council reviewed the hours of the clerk and **RESOLVED** to increase her contracted hours to 9 per month.

Proposed Cllr Fearon, seconded Cllr Gray
Resolved 7 – 0 – 0

SGPC 23/06 PLANNING APPLICATIONS

(i) Applications to consider at the meeting: including any that come in after the agenda is sent out - none received

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(ii) Applications considered/determined since last meeting:

PL/2023/01825	32 new electrical charging points in existing carpark	Stourton with Gasper Parish Council - no objection to this application but would request a condition to echo the AONB officer’s comment : ‘the substation and feeder pillar are particularly utilitarian structures which may need some more effective mitigation’	TBA
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SGPC 23/07 MONTHLY CHECKS FOR DEFIBRILATOR

Council **NOTED** that the defibrillator was deployed but was not in fact used. Former Cllr Pat Booth has handed over to Erik Ruane who will continue with the monthly checks.

SGPC 23/08 STOURTON LANE

- (i) Council **NOTED** Cllr Higgs update to the meeting with the current situation regarding signs on Stourton Lane. He has submitted an assessment form to replace the existing signs at each end with new signs that have the road narrowing and wording 'oncoming vehicles in middle of road'. There is no charge for this assessment but the Parish Council will be liable for 25% of the cost (total should be no more than £12,000). The Parish Council could request Wiltshire Highways to repaint the line for which we would be charged. It was **AGREED** to leave these as they should be added to the annual maintenance list.
- (ii) Cllr Spencer updated the meeting on the results of the C55 Speed Limit assessment report carried out further along Stourton Lane at the request of Kilmingington Parish Council. Atkins carried out the survey and have agreed the road would benefit from a change to 30 mph up to the point of Home Farm where it will revert back to 40mph. Kilmingington PC have informally asked if we could contribute to the cost of the 40 mph sign (12.5% of total). Discussion took place and it was felt that we did not want the speed reverting to 40 mph and could we not extend the lower limit. It was **PROPOSED** that **Cllr Spencer** would speak with the chairman of Kilmingington PC suggesting; 'We will pay a reasonable amount if we are able to extend the 30 mph limit to the national speed limit sign. We will not pay for a 40 mph sign at Home Farm'.

Proposed Cllr Hoare, seconded Cllr Joyce

Resolved 7 – 0 – 0

Cllr Jeans suggested we should attend a LHFIG meeting to understand the processes involved. He was not sure we can challenge the proposal from Atkins. It was **AGREED** we would find out Kilmingington's time scale as the challenge should go in early if they are going ahead.

SGPC 23/09 CORRESPONDENCE WAS NOTED

- (i) Email from LHFIG re the speed assessment in Stourton Lane and New Road 20/4/23

SGPC 23/10 ITEMS FOR THE NEXT AGENDA

- (i) A meeting will be held on 20 June with National Trust and local stakeholders including Mrs Ledbury regarding Christmas gone and future ones. Cllr Gray will attend and both he and Cllr Neimand will give an update in September.

SGPC 23/11 DATE OF NEXT MEETING – 6 Sept 2023

The meeting closed at 7.07 pm