

NOTICE OF STOURTON WITH GASPER PARISH COUNCIL MEETING

Dear Councillors,

I hereby give notice that on Wednesday, 3 May 2023, a meeting of Stourton with Gasper Parish Council will take place at the Memorial Hall, Stourton. This will follow immediately after the Annual Parish Council Meeting which follows the Annual Parish Meeting. All members of the Council are summoned to attend for the purpose of considering and resolving upon the business set out hereunder.



Signed by Fran Hill, Clerk

Date: 26 April 2023

PUBLIC SESSION

An opportunity for members of the public or other authorities to address the Council on any agenda item or matter concerning the village.

AGENDA

SGPC 23/01 TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE

SGPC 23/02 DECLARATIONS OF INTEREST

- (i) To consider any written requests for dispensations by the clerk.
- (ii) To receive any declarations of interest

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Stourton and Gasper Parish Council Code of Conduct for Members and by the Localism Act 2011.

SGPC 23/03 TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 1 MARCH 2023.

SGPC 23/04 ACTIONS (not covered by other agenda items)

SGPC 23/05 FINANCE MATTERS

- (i) To note the balance of the account. £10,190.50 as at 31/03/23
- (ii) The Parish Council is asked to RESOLVE to pay the following: and additional amounts that come in after the agenda is sent out.

WALC		TBC	
Mrs F Hill	Salary 1/4/23 -24/4/23 9 1/2 hours @ £12.06 Home Working Expenses £34.99 Microsoft incl £10 VAT	£TBA	
Community Heartbeat	Parish Insurance	TBC	

- (iii) Council is asked to **NOTE** payments paid out under delegated powers

Westbrook Computers	Council Laptop Inc £78.92 VAT	473.50	Chq 382
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Council are asked to approve and sign the Accounts to 31 March 2023. Council is asked to note the Parish Council accounts show an income of £3827.57, expenditure of £2914.31 with a bank balance of £10190.50. (already circulated).

- (i) Council are asked to **RESOLVE** to certify Stourton with Gasper PC “exempt” from external audit (2022-23).
Certificate of Exemption to be approved and signed.
- (ii) Annual Internal Auditors Report 2022-23
Council is asked to **RESOLVE** to re-appoint AOS Accounts as Internal Auditor and to consider the effectiveness of the internal audit.
- (iii) Council are asked to **APPROVE** & Sign the Annual Governance Statement 2022-23 (Section 1)
- (iv) Council is asked to APPROVE and sign the Accounting Statement for 2022-23 (Section 2)
- (v) Council is asked to NOTE the Notice of Public Rights and Publication of Annual Governance & Accountability Return (exempt Authority).
- (vi) Council is asked to review the hours of the clerk and RESOLVE to increase her contracted hours to 9 per month.

SGPC 23/06 PLANNING APPLICATIONS

- (i) Applications to consider at the meeting: including any that come in after the agenda is sent out

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- (ii) Applications considered/determined since last meeting:

PL/2023/01825	32 new electrical charging points in existing carpark	Stourton with Gasper Parish Council - no objection to this application but would request a condition to echo the AONB officer's comment : 'the substation and feeder pillar are particularly utilitarian structures which may need some more effective mitigation'	TBA
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SGPC 23/07 MONTHLY CHECKS FOR DEFIBRILATOR

Council is asked to note that the defibrillator was deployed but was not in fact used.
Former Cllr Pat Booth was liaising with the Ambulance service and she will be in touch with Eric Ruane to handover the checks.

SGPC 23/08 STOURTON LANE

- (i) Council is asked to NOTE Stourton Lane: Signs. Cllr Higgs
- (ii) Council is asked to NOTE Stourton Lane: C55 Speed Limit assessment report - Cllr Spencer

SGPC 23/09 CORRESPONDENCE

- (i) Email from LHFIG re the speed assessment in Stourton Lane and New Road 20/4/23

SGPC 23/10 ITEMS FOR THE NEXT AGENDA

SGPC 23/11 DATE OF NEXT MEETING – 6 Sept 2023

Members are reminded that the Council has a general duty to consider the matters above in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.