

NOTICE OF STOURTON WITH GASPER PARISH COUNCIL MEETING

Dear Councillors,

I hereby give notice that on Wednesday, 1 March 2023, a meeting of Stourton with Gasper Parish Council will take place at the Memorial Hall, Stourton at 6 pm. All members of the Council are summoned to attend for the purpose of considering and resolving upon the business set out hereunder.



Signed by Fran Hill, Clerk

Date: 22 February 2023

PUBLIC SESSION

An opportunity for members of the public or other authorities to address the Council on any agenda item or matter concerning the village.

AGENDA

SGPC 22/42 TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE

SGPC 22/43 DECLARATIONS OF INTEREST

- (i) To consider any written requests for dispensations by the clerk.
- (ii) To receive any declarations of interest

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Stourton and Gasper Parish Council Code of Conduct for Members and by the Localism Act 2011.

SGPC 22/44 TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 30 NOVEMBER 2022.

SGPC 22/45 ACTIONS (not covered by other agenda items)

SGPC 22/46 CLERKS REPORT

- (i) Cllrs are asked to note under payments is a salary of approximately £1661.30. this is a over budget but represents hours worked. It is paid annually. The clerk is concerned that only working 6 hours a month is not enough and it may be time to look at considering more hours per month (9 hours annualised appears better) This is for consideration and should be agreed at the annual Parish Council Meeting in May. This will have a correlation with holiday pay.
- (ii) Councillors are asked to consider if it is still practical to pay annually or to pay every approximately 3 months as and when we have a meeting. A point to note this will make little impact on payroll as AOS has to file a report every month regardless of whether there is a payment.
- (iii) Councillors are asked to consider funding the Clerk to start her FILCA qualification. The total price is £120 + VAT. If agreed the Clerk will approach Zeals PC for half the price.
- (iv) Cllrs are asked to consider the options for a new council laptop and resolve to purchase this as soon as possible

SGPC 22/47 FINANCE MATTERS

- (i) To note the balance of the account. £12,093.61 as at 31/01/23
- (ii) The Parish Council is asked to RESOLVE to pay the following: and additional amounts that come in after the agenda is sent out.

TBC	Council Laptop	TBA	
AOS Ltd	Annual Payroll 22-23 and production of P60	£75 TBC	

Mrs F Hill	Salary pd Annually approx. 137.75 hours @ £12.06 Holiday based on contracted hours of 6 per month @ £12.06 £96 Home Working £75 Expenses nothing claimed	TBC £1832	
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(iii) Council is asked to **NOTE** payments paid out under delegated powers

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SGPC 22/48 PLANNING APPLICATIONS

(i) Applications to consider at the meeting: including any that come in after the agenda is sent out

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(ii) Applications considered/determined since last meeting:

PL/2023/00758	Proposed works to trees in conservation area	No Objection	
PI/2023/00059	Proposed works to trees in conservation area	No Objection	No Objection
PI/2022/09485	Installation of signage and dog waste bins	No objection	Approve with Conditions
PL/2022/08096	Change of use from grassland to storage	No objection	Approve with Conditions

SGPC 22/49 MONTHLY CHECKS FOR DEFIBRILATOR

Council is asked to find a volunteer to take over from former Cllr Booth and to check the defibrillator each month. Former Cllr Booth is willing to pass on the information and train the new person. The task is not an arduous one.

SGPC 22/50 WINTER SNOW PLAN

- (i) Council is asked to review the current winter snow plan which is not working as it should. To clarify who owns the spreader, who maintains it and who is permitted to use it. Council is asked to resolve to come up with a new workable plan
- (ii) Council is asked to discuss the ice that forms on Gasper Street from the spring and suggest what can be done.

SGPC 22/51 ROYAL MATTERS

- (i) Coronation of King Charles III – update

SGPC 22/52 STOURTON LANE

- (i) Council is asked to discuss and agree a way forward following the information from Wiltshire Council on the cost of traffic lights at £100,000 and the recent suggestions from a resident

SGPC 22/53 CORRESPONDENCE

- (i) Email thread with resident regarding the survey results (previously circulated)
- (ii) **Letter from Wiltshire Council 9/1/23 – Election Costs (previously circulated)**
- (iii) Letter from resident regarding mobile mast 12/1/2023 (previously circulated)
- (iv) Member of public's email regarding Stourton Lane – circulated further email received 24/1/23 (previously circulated)
- (v) Email from WC regarding the spring / ice on Gasper Street 1/2/23 (previously circulated)
- (vi) Email thread with resident and Wiltshire council 24/1/23 (previously circulated)
- (vii) Email from Wiltshire Council re road works in Gasper Street
- (viii) Letter received 20/2/23 from resident in Stourton Lane with suggestions to alleviate the issues.

SGPC 22/54 ITEMS FOR THE NEXT AGENDA

SGPC 22/55 DATE OF NEXT MEETING –

- 3 May 2023 Annual Parish Meeting
- 3 May 2023 Annual Parish Council Meeting
- 3 May 2023 General Parish Council Meeting

Members are reminded that the Council has a general duty to consider the matters above in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.