

NOTICE OF STOURTON WITH GASPER PARISH COUNCIL MEETING

Dear Councillors,

I hereby give notice that on Wednesday, 27 March 2024, at 6pm a meeting of Stourton with Gasper Parish Council will take place at the Memorial Hall, Stourton. All members of the Council are summoned to attend for the purpose of considering and resolving upon the business set out hereunder.



Signed by Fran Hill, Clerk

Date: 20 March 2024

Members of the public should be aware that the meeting may be recorded for the purposes of accuracy. The recording will be destroyed once the minutes are approved. Being present at this meeting will be deemed as the person having given consent to being recorded. (GDPR 2018)

PUBLIC SESSION

An opportunity for members of the public or other authorities to address the Council on any agenda item or matter concerning the village.

AGENDA

SGPC 23/43 TO RECEIVE AND AGREE APOLOGIES FOR ABSENCE

SGPC 23/44 DECLARATIONS OF INTEREST

(i) To consider any written requests for dispensations by the clerk.

(ii) To receive any declarations of interest

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Stourton and Gasper Parish Council Code of Conduct for Members and by the Localism Act 2011.

SGPC 23/45 TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 22 NOVEMBER 2023

SGPC 23/46 ACTIONS (not covered by other agenda items)

SGPC 23/47 TRANSCRIPTION MACHINE

(i) Council is asked to discuss and resolve which transcribing system should be subscribed to in order to help reference back to meeting comments.

(ii) Council is asked to resolve the best method of payment and delivery of the transcribing system.

SGPC 23/48 FINANCE MATTERS

(iii) To note the balance of the account. £10,354.99 as at 28/2/24

(iv) The Parish Council is asked to RESOLVE to pay the following: and additional amounts that come in after the agenda is sent out.

Mrs F Hill	Salary 01/11/23 -29/2/24 49 3/4 hours @ £13.06 £649.74	£914.20	

	Home Working @£6.25pm Dec-Feb £18.75 Back pay April – Oct 84 hours @ £1- £84 Holiday Pay £159 Expenses charger for Dictaphone £4.99 No NI or Tax payable		
HMRC	Employer NIC contributions	£20.87	
WALC			
Transcription subscription			

(iii) Council is asked to **NOTE** payments paid out under delegated powers.

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SGPC 23/49 PLANNING APPLICATIONS

(i) Council is asked to Consider Planning Applications: including any that come in after the agenda is sent out.

(ii) Council is asked to Note Planning Applications considered/determined since last meeting:

Planning Application		Parish Response	Planning Authority
PL/2023/10013	National Trust – coppicing or felling of various trees	No Objection	No Objection
PL/2023/08788	Rock Arch Cottage Stourton with Gasper Installation of retaining wall to sloping rear ground. Installation of french drain to property. Replacement of existing oil storage tank in new position.	No Objection	Awaiting decision
PL/2023/09895	Land adjacent Garden Lake Dam above China Road and Turners Lake, Stourhead Gardens, Beach Tree crown reduction	No Objection	No Objection

SGPC 23/50 STOURTON LANE

- i) Cllr Gray will UPDATE Council on the recent discussions with Wiltshire Council regarding the Stourton Lane: C55 Speed Limit Assessment Report
- ii) Cllr Gray will UPDATE on the traffic warning signs in Stourton Lane
- iii) The Clerk will UPDATE Council on the Post Box in Stourton Lane

SGPC 23/51 STANDING ORDERS

- (i) 1.12 Council is asked to RESOLVE to amend the standing orders from Existing text:

*The minute of the meeting will be kept by the Clerk or other nominated person in the Clerk's absence. The minutes which are circulated will be draft minutes until they are approved by the Parish Council **at their next meeting and signed by the person presiding at that meeting.***

to Proposed text:

1.12 A minute of the meeting will be kept by the Clerk or other nominated person in the Clerk's absence. The minutes which are circulated will be draft minutes until they are approved by the Parish Council. *Any challenges to the text will be debated at the next Parish council meeting and once agreed signed by the person presiding at that meeting.*

(LGA 1972 Sch 12 Pt 6 Clause 41 – Local Government Provisions Act 1976 Clause 41)

SGPC 23/52 NEIGHBOURHOOD ALERT

- (i) Council is asked to RESOLVE if they should take an active part in Neighbourhood Watch Scheme and how this will work. - Cllr Fearon

SGPC 23/53 SID

- (i) Council is asked to RESOLVE to find a new councillor to take on the SID maintenance. This involves liaising with Zeals and Kilmington and siting the unit every third month. Former Councillor Parker will liaise and handover.

SGPC 23/54 DOG POO BAGS

- (i) Cllr Gray will UPDATE the matter of poo bags at Alfreds Tower.

SGPC 23/55 D-DAY CELEBRATIONS

- (i) Council is asked to RESOLVE what celebrations they will be responsible for and agree any cost implication.

SGPC 23/56 COMMUNICATION PROTOCOL AND PC EMAIL - tbc

- (i) To RESOLVE to amend the ***Members obligation*** in ***Stourton With Gasper Parish Council Code Of Conduct*** -

Proposed addition:

6: He/She shall ensure that correspondence and email between members should be written in such a way that a reasonable person would regard as respectful and not communicate in such a way that may be regarded as bullying or intimidatory.

Appendix C

Any perceived breach of the Code of Conduct should be raised with the Clerk & Chairman in Confidence.

Any evidence of correspondence or emails that might be covered in Point 6 of the ***Members obligation*** in ***Stourton With Gasper Parish Council Code Of Conduct*** should be forwarded to the Clerk.

SGPC 23/57 TREE AT SEARCH FARM ROAD

- (i) Council to receive and UPDATE on the Tree to be planted at the end of Search Farm Road. Cllr Higgs/Cllr Niemand.

SGPC 23/58 CORRESPONDENCE

- (i) Emails from Chair forwarding email from resident dated 20/11 (previously circulated)
- (ii) Email from K Elliott from Democratic services 1/12/2023 (previously circulated)
- (iii) Email from resident 8/1/2024, 9/1/24 regarding the stolen post-box in Stourton Lane (previously circulated)

- (iv) Email from Pengelly Partners 9/2/24 – Stourhead NT Woodland Management Plan consultation (previously circulated).
- (v) Email from resident 28/2/24 regarding the update from the Chair to the speed calming in Stourton Lane. (previously circulated)
- (vi) Email from the Office of the Lord Lieutenant of Wiltshire informing the Council of their right to receive the official portrait of the King.

SGPC 23/59 ITEMS FOR THE NEXT AGENDA

- (i) .
- (ii) .

SGPC 23/60 DATE OF NEXT MEETING – 1 May 2024 following the Annual Parish meeting and the Annual Parish Council Meeting

Members are reminded that the Council has a general duty to consider the matters above in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.