

**MINUTES OF THE STOURTON WITH GASPER ANNUAL PARISH COUNCIL MEETING
HELD AT THE MEMORIAL HALL, STOURTON ON WEDNESDAY 3 MAY 2023**

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The meeting was opened at 6.15 pm

PRESENT: Cllrs Mrs C Spencer (Chair), R Higgs, N Hoare, J Joyce, A Gray, C Fearon, Mrs F Hill (Clerk), Unitary Councillor G Jeans and 1 members of the public present.

1. **APOLOGIES FOR ABSENCE** - None received.

2. **DECLARATIONS OF INTEREST** - None received.

3. **ELECTION OF CHAIRMAN**

Cllr Spencer stood down as Chairman and was re-elected as Chairman.

Proposed by Cllr Fearon

Seconded Cllr Gray.

Approved 6 – 0 – 1

Cllr Spencer signed the Declaration of Acceptance of Office.

4. **ELECTION OF VICE-CHAIRMAN**

Cllr Higgs was elected as Vice-Chairman

Proposed by Cllr Spencer

Seconded by Cllr Fearon.

Approved 6 – 0 – 1

Cllr Higgs signed the Declaration of Acceptance of Office.

5. **MINUTES**

The minutes of the Annual Parish Meeting on 18 May 2022 were approved and signed as a correct record.

Proposed by Cllr Hoare

Seconded by Cllr Higgs.

Approved 7 – 0 – 0

6. **POLICY REVIEW**

The Standing Orders adopted on 2 December and amended on 18 May 2022 were reviewed.

Proposal for the Standing Orders to remain as they are, proposed by Cllr Joyce

Seconded by Cllr Higgs

The Code of Conduct adopted on 1 July 2012 and reviewed 18 May 2022 was reviewed.

Proposal for the Code of Conduct to remain as it is, proposed by Cllr Niemand

Seconded by Cllr Higgs

The Scheme of Delegation adopted on 31 August 2023 was reviewed.

Proposal for the Scheme of Delegation to remain as it is proposed by Cllr Higgs

Seconded by Cllr Niemand

Approved 7 – 0 – 0

7. **CALENDAR OF MEETINGS 2023/24**

- 6 September 2023
- 22 November 2023
- 6 March 2024
- 1 May 2024

- 1 May 2023 Annual Parish Council Meeting
- 1 May 2024 Annual Parish Meeting

The meeting was closed at 6.21 pm.

Note: The minutes will be reviewed and formally ratified by the PC at the next Annual Parish Council Meeting.