

**MINUTES OF THE STOURTON WITH GASPER ANNUAL PARISH COUNCIL MEETING
HELD AT THE MEMORIAL HALL, STOURTON ON WEDNESDAY 1 MAY 2024**

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The meeting was opened at 7.05 pm

PRESENT: Cllrs A Gray (Chair) Mrs C Spencer, R Higgs, N Hoare, J Joyce, C Fearon, P Niemand Mrs F Hill (Clerk), Unitary Councillor G Jeans and 2 members of the public present.

1. **APOLOGIES FOR ABSENCE** - None received.
2. **DECLARATIONS OF INTEREST** – Cllrs confirmed their Register of Interests were up to date.
3. **ELECTION OF CHAIRMAN**
Cllr Spencer stood down as Chairman and Cllr Gray was elected as Chairman.
Proposed by Cllr Spencer
Seconded Cllr Higgs.

Approved 4 – 2 – 1
[for-against-abstain]

Cllr Gray signed the Declaration of Acceptance of Office.

Cllr Gray proposed a vote of thanks to the outgoing chairman Cllr Spencer for all her hard work.

4. **ELECTION OF VICE-CHAIRMAN**
Cllr Higgs was elected as Vice-Chairman
Proposed by Cllr Spencer
Seconded by Cllr Fearon.

Approved 6 – 0 – 1

Cllr Higgs signed the Declaration of Acceptance of Office.

5. MINUTES

The minutes of the Annual Parish Meeting on 18 May 2022 were approved and signed as a correct record.

Proposed by Cllr Spencer
Seconded by Cllr Joyce.

Approved 7 – 0 – 0

6. POLICY REVIEW

The Standing Orders adopted on 2 December and amended on 18 May 2022 were reviewed.
Proposal for the Standing Orders to remain as they are.

The Code of Conduct adopted on 1 July 2012 and reviewed 18 May 2022 was reviewed.
Proposal for the Code of Conduct to remain as it is.

The Scheme of Delegation adopted on 31 August 2023 was reviewed.
Proposal for the Scheme of Delegation to remain as it is

The Recording Policy adopted on 22 November was reviewed and amended. The proposal that para 1.2 be amended to allow those taking audio recordings not to be required to inform the clerk prior to the meeting.

Proposed Cllr Fearon
Seconded Cllr Higgs

Approved 7 – 0 – 0

7. CALENDAR OF MEETINGS 2023/24

- 28 August 2024
- 4 December 2024
- 5 March 2025
- 7 May 2025 TBC depending on the date of the council elections.
- 7 May 2025 Annual Parish Council Meeting
- 7 May 2025 Annual Parish Meeting



The meeting was closed at 7.10 pm.

Note: The minutes will be reviewed and formally ratified by the PC at the 2025 Annual Parish Council Meeting.